

CONSENT
for the personal data processing in a scientific periodical –
scientific «Державинский форум» (Derzhavinskii forum = Derzhavin Forum)

Me, _____
(surname, name, patronymic in full)

(onwards – subject of personal data), registered at: _____

passport series _____ № _____ issued by _____

(series, number, date and place of issue, information about the authority that issued the main identity document (filled out in accordance with the requirements of Part 4 of Article 9 of the Federal Law of July 27, 2006 No. 152-FZ “On Personal Data”))

I give consent to the personal data Operator – FSBEI of HE “Derzhavin Tambov State University” (Incorporate Editorial of Scientific Journals), located at: 33 Internatsionalnaya St., Tambov 392000, Russian Federation, to my personal data processing in connection with granting the right to use the work, which I am the author of. Work – **scientific article** _____

(title of scientific article)

I confirm the accuracy and completeness of personal data, in cases of changes in any part of personal data, I undertake to inform the Operator.

1. The purpose of processing personal data is:

1.1. technical editing, bringing the article to the editorial standards adopted within the journal;

1.2. reviewing a work;

1.3. conclusion of license agreements with authors, implementation of the provisions of license agreements during the entire period of their validity;

1.4. inclusion in the document flow and accounting in office work of the operator, license agreements concluded with the authors, obtained consents to personal data processing;

1.5. preparation and placement of metadata of a work included in a periodical, including: UDC, page number, article title, surname, name, patronymic of the author, affiliation of the author, information about the author, author’s e-mail, author’s ORCID, abstract, keywords, references, dates of receipt/acceptance, funding;

1.6. preparation for placement in open free access of electronic versions of articles and issues of a periodical in at least one of the following formats: PDF, html;

1.7. creating archives of issues of the periodical and placing them in the public domain;

1.8. production and delivery to the authorized bodies of legal copies of each issue of the periodical;

1.9. formation of the operator’s library funds, provision of periodicals to national and foreign libraries, providing access to scientific information and familiarization with the values of national or world culture;

1.10. submission of issues of the periodical to national and international abstract databases and citation systems.

2. The operator has the right to process personal data for other purposes, established by the current legislation, regulatory and other acts of the founder, other government bodies, the charter and local regulations in force for the operator.

3. For the purposes provided for in par. 1 of this Consent, the following information and data are subject to processing:

– surname, name, patronymic (the last – if available);

– education (academic degree, academic title);

– profession (position);

– place of work with postal address;

– identity document details (series and number, by whom and when issued);

– place of actual residence;

– home phone number, cell phone number, e-mail address.

4. The personal data processing by the Operator is carried out by one or a combination of the

following actions: collection, creation, recording, accumulation, clarification, modification, addition, update, extraction, copying, use, transfer, distribution, provision, access, placement, systematization, archiving, storage, blocking, deletion, destruction.

4.1. The actions provided for in paragraph 4 of this Consent are carried out through mixed processing of personal data (with and without the use of automation tools), incl. by entering them into electronic databases.

Table 1. *List of information resources and services used to process personal data*

| № b/d | Information resource/service | Actions with personal data |
|----------|--|--|
| 1 | Journal website “Derzhavin Forum” on the official site FSBEI of HE “Derzhavin Tambov State University” http://journals.tsutmb.ru/derzhavin-forum/ http://journals.tsutmb.ru/derzhavin-forum-eng/ | Free full-text online versions of issues of a peer-reviewed scientific journal “Derzhavin Forum”, and abstracts and keywords for all scientific articles and reviews are freely available in Russian and English |
| 2 | Scientific Electronic Library “eLIBRARY.RU” https://elibrary.ru | Collection, creation, recording, accumulation, clarification, modification, addition, update, extraction, copying, use, transfer, including to third parties, depersonalization (for peer review), provision, distribution, access, placement, systematization, archiving, storage, blocking, deletion, destruction. |
| 3 | Autonomous non-profit organization “National Research and Education Center “Great Russian Encyclopedia” https://znaniya.org/ | |
| 4 | Russian Science Citation Index (RSCI) https://elibrary.ru | Collection, creation, recording, accumulation, clarification, modification, addition, update, extraction, copying, use, transfer, including to third parties, depersonalization (for peer review), provision, distribution, access, placement, systematization, archiving, storage, blocking, deletion, destruction. |

5. The work of the author, after the publication of the next issue of the periodical, is included in the archive of the scientific journal «Державинский форум» (Derzhavinskii forum = Derzhavin Forum).

Storage and processing of archival numbers is carried out in accordance with clause 2 of part 1.1. article 1 of the Federal Law of July 27, 2006 No. 152-FZ “On Personal Data” in accordance with the legislation on archiving. The storage of the data contained in the license agreement concluded with the author is carried out in accordance with the requirements for the organization of office work contained in the regulatory legal acts of the authorized federal government bodies in the field of archiving and office work, as well as the federal government body acting as the founder of the Operator.

6. This Consent is valid from the moment of its signing until the moment of withdrawal. This consent may be revoked at any time upon my written request, which may be sent by me to FSBEI of HE “Derzhavin Tambov State University” by registered mail with acknowledgment of receipt or delivered by me personally against receipt to the representative of Derzhavin Tambov State University.

In case of withdrawal by the subject of personal data of Consent to the processing of personal data, the operator has the right: continue the processing of personal data without the consent of the subject of personal data if there are grounds provided for by the Federal Law of July 27, 2006 No. 152-FZ “On Personal Data” and the regulatory legal acts adopted in accordance with it; or withdraw the work if it is impossible to further process personal data in the manner regulated by international and national rules applied by the Russian editorial, publishing, and author’s community.

By this Consent, I confirm the accuracy of all information transmitted to the Operator.

I confirm that in giving such consent I am acting freely, of my own free will and in my own interests.

This Consent is given by me « _____ » _____ 20 _____.

Signature of the subject of personal data _____ / _____ /
(signature) (Surname, N.P.)